



REGISTRATION PACKAGE

54TH ANNUAL GENERAL CONFERENCE & TRADESHOW 2026



“PATHWAYS TO COLLABORATION & PARTNERSHIP”



18 - 20 August 2026



**Canad Inns Destination Centre Radisson
288 Portage Ave in Winnipeg, Manitoba**

REGISTER NOW



NORTHERN ASSOCIATION OF COMMUNITY COUNCILS

54th Annual General Conference & Tradeshow

May 20th, 2026,

Dear Community Council,

We are pleased to announce the **Northern Association of Community Councils (NACC) 54th Annual General Conference**, is taking place from **August 18–20, 2026** at **Radisson Inn and Conference Center, located at 288 Portage Ave in Winnipeg, Manitoba. (Due to renovations at Canad Inns Polo Park, we have had to relocate to the Radisson which is an affiliate of Canad Inns Polo Park)**

To assist us in making the registration process as smooth as possible, please submit the registration form with **ALL information complete**. (registration for their two Delegates, as well any observers attending. 1 Room per community for their 2 delegates, additional rooms are at the expense of the Community Council however we can secure the room and invoice council back.) We also require you to submit your Council Resolution confirming the selected Delegates to our office as soon as possible via email. Contact Communities are not required to submit a Delegate Resolution; however, please notify us of attendance. This information helps us ensure adequate accommodations, meals, and meeting space.

This is also a great opportunity for Community Councils to prepare Community Resolutions to be discussed, considered, and voted on during the AGC. Once a resolution has been approved by Council, please email adminasst@naccmanitoba.com it to the NACC office. This allows time for review and clarification of any questions or wording before presentation at the AGC. It is important that all resolutions include complete and detailed information.

Please send your delegate and observer information as soon as possible. Please note that sign-in sheets for morning and afternoon sessions will be used to complete expense claims at the NACC office, as was done last year. The completed claims will then be shared with Community Councils for approval before payment is issued. This process helps maintain consistency and speeds up reimbursement. If you require payment installments prior to or during the event, please let us know in advance so arrangements can be made.

A few important highlights this year:

- We will once again be accepting nominations for the “Service of Excellence” Awards. We encourage you to recognize community members for their dedication and service.
- As always, we will be holding a Silent Auction. We ask that each community contribute a prize donation toward it. please complete the form included in the package and return it to us.
- We were fortunate to secure West Jet Tickets for 2 anywhere WestJet fly’s and have tickets available should your community council wish to support us by selling or taking a book of 10 tickets (\$10 x 10 = \$100) Happy to mail them out.

Registrations must be received no later than July 10, 2026

If you have any questions, please feel free to contact our office.

We look forward to receiving your reply at your earliest convenience.

Thank you,

Northern Association of Community Councils



NORTHERN ASSOCIATION OF COMMUNITY COUNCILS

54th Annual General Conference & Tradeshow

REGISTRATION FORM

SUBMISSION DEADLINE: **July 10, 2026**

Community Council : _____

Address : _____

Phone Number : _____ **Email** : _____

A. Delegates Information:

	Name	Position
Delegate No. 1		
Delegate No. 2		

B. Observers Information:

	Name	Position
Observer No. 1		
Observer No. 2		

C. Hotel Reservation. *Please note: one room per community is covered. Any additional rooms expense by the council, please fill out the table for Additional Rooms.*

Name of Guest(s) sharing room	Check-in	Check-out
1.		
2.		
3.		
4.		



NORTHERN ASSOCIATION OF COMMUNITY COUNCILS

54th Annual General Conference & Tradeshow

Additional Rooms (Council Expense)

Name of Guest	Check-in	Check-out

D. Vehicle Information. *Please note: mileage is covered for one vehicle only. Vehicle details are required for parking clearance.*

Plate No.	Make/Model	Vehicle Type	Parking Clearance Height

E. Lunch Tickets. *Lunch tickets will be provided for 2 registered delegates for 3 days (August 18–20). **Additional tickets are \$30 per person.***

	18 Aug	19 Aug	20 Aug	Total
2 Delegates	2	2	2	6
Number of extra lunch tickets requested:				

Please list any allergies we should be aware of: _____

F. Tradeshow Table – Cost per table is \$150. Nos of tables required: _____

Please submit this form, along with your resolution and nomination for the Certificate of Excellence Awards, on or before **July 10, 2026**.

You can email it to **adminasst@naccmanitoba.com**, mail it to our office at **17th Floor, 333 Main Street, Winnipeg, MB R3C 4E2** or call us at **204-947-2227** for more information.

We look forward to receiving your registration. Thank you!



NORTHERN ASSOCIATION OF COMMUNITY COUNCILS

54th Annual General Conference & Tradeshow

Policies for the Northern Association of Community Councils Inc.

Approved Attendees

- **Delegate Definition** – an elected official appointed by Community Council Resolution.
 - NACC will reimburse eligible costs for two delegates.
 - NACC will reimburse eligible costs for one contact person from each contact community.
 - All councils must provide a signed resolution from their community council stating who the registered delegates are that will be attending the AGM. Registrations will be cancelled if the office doesn't receive this resolution by July 10th, 2026.

Hotel Rooms

- Delegates – One hotel room will be covered by NACC for two delegates to share. If **more than one** room is required, costs are to be covered by the council.

There are no exceptions to a second room request to be paid for by NACC.

Please note that communities are responsible for any hotel costs over and above the 4-night maximum and for no-show charges.

- One community contact person per contact community will need to contact the NACC office for reservations.
- Please notify the NACC office by July 1st 2026 if you need to cancel your reservation or make changes.

Private Accommodation

- NACC will cover private accommodations for up to two delegates for each night stayed at \$45.00 per night up to a maximum of 4 nights total. Including one night before the AGM begins (Monday) and one night after the AGM ends (Thursday night).

Mileage

- Round trip mileage from the community to the AGM venue is to be paid to **one delegate from each council** (can be split amongst delegates if required and noted on the expense claim form).



NORTHERN ASSOCIATION OF COMMUNITY COUNCILS

54th Annual General Conference & Tradeshow

Conference Rules and General Information

1. **Only the hotel room and taxes** will be covered by NACC as per the contract with the hotel. All other hotel expenses incurred are the responsibility of the council/delegate.
2. Please sign in with the hotel front desk to confirm your occupancy of the room before midnight on the day of arrival, or your room will be cancelled. **All rooms are non-smoking;** if you do smoke in the room there is a minimum \$250.00 charge which is the responsibility of the guest/council to pay. Please smoke only in the designated smoking areas outside of the hotel.
3. NACC assumes no responsibility for lost or stolen items. Delegates wishing to store valuables are encouraged to use the hotel security services.
4. Any additional purchases from the hotel such as video games, phone usage, movies, towels, etc. will be the responsibility of the guests/council.
5. When speaking into the microphone, please state your name and the community that you reside in (**every time**) as this is crucial for recording/minute-taking purposes.
6. Delegates will be allowed up to a **3-minute** interval when addressing the floor. This should allow all delegates the chance to voice their concerns. Delegates are urged to respect the time allotment.
7. Please keep coffee breaks and lunch breaks to specified times in the designated areas
8. Please make sure that all cellular phones are turned to silent mode during general assembly, regional meetings and breakout sessions.

*****NACC is expecting registrants to participate in all the presentations / meetings. Sign-ins are required for both morning and afternoon sessions, If full participation is not made, the amount of reimbursement will be adjusted in accordance with your attendance.**



NORTHERN ASSOCIATION OF COMMUNITY COUNCILS

54th Annual General Conference & Tradeshow

Service of Excellence Awards

Please take this opportunity to recognize excellence in service and support by that individual by nominating them to be acknowledged at our 54th Annual General Assembly and Tradeshow.

Who you can nominate:

1. Councils member
2. Water Operators
3. Community Administrative Officer
4. Assistant Community Administrative Officer
5. Community Safety Officer
6. Fire Departments - Chief, Deputy or Firefighter
7. Public Works Employee
8. EMO Coordinator
9. Election Officials
10. Volunteer
11. Recreation Director

Criteria:

Nominate an individual who has demonstrated an exceptional ability in Service Excellence and are dedicated to providing outstanding and exemplary service to the community.

Service of Excellence Award Nominee

Name of Nominee	:	_____
Contact Phone/Email	:	_____
Community/Position	:	_____
Nominated by	:	_____

Please provide a brief explanation as to why you nominated this individual:



NORTHERN ASSOCIATION OF COMMUNITY COUNCILS

54th Annual General Conference & Tradeshow

Dear Community Councils:

RE: **NACC 51ST ANNUAL GENERAL ASSEMBLY AND TRADESHOW**

Pathways to Collaboration & Partnership

We are excited to have our 54th Annual General Assembly and Tradeshow on Aug 18th – Aug 20th 2026.

NACC works on behalf of our Northern Affairs Community members in support of developing healthy sustainable communities and in achieving economic and social aspirations. NACC is considered a tool to support and advocate with the federal and provincial governments and other affiliates to help communities become more self-sufficient.

We encourage you to take this opportunity to support the Northern Association of Community Councils and become an integral part by donating an item(s) for our Silent Auction so that we can prepare proper space and acknowledgment. Our silent auction is always very popular and a great fundraiser. We appreciate any and all levels of support.

Name of Community: _____

Contact Person: _____

Phone Number: _____ Email: _____

Prize Sponsor

Mailed to NACC

Drop off on 1st day of AGM & Tradeshow at registration table

If you have an item to donate, please complete the above form and forward it to adminasst@naccmanitoba.com.

Sincerely,

NACC Board of Directors



NORTHERN ASSOCIATION OF COMMUNITY COUNCILS

54th Annual General Conference & Tradeshow

Your Resolutions

Resolutions submitted from your community help determine the major issues for NACC's members and help provide information for NACC to lobby for on your behalf. They also provide the membership with a chance to have a voice through voting at the Annual General Conference (AGC) held each year.

When creating a resolution, it is also important to provide as much detail and information as possible. Here is an example:

Whereas: the Provincial Highway 5012, 10 kilometers to the south of Junction 2024 accessing the Community of Green Valley has been reduced to one lane due to potholes, overgrown brush and beavers plugging culverts sending water over the road.

And whereas: Green Valley Council is concerned for the safety of their 450 residents with a large population of elderly people with medical issues.

And whereas: Green Valley Council is concerned as this is the communities only access in and out of the community, including emergency services.

And whereas: Green Valley has had 3 motor vehicle accidents resulting in two fatalities.

Be it resolved: Green Valley Council requests NACC to lobby and meet with the Minister of Transportation and Infrastructure Lisa Naylor to bring forward these issues, to try and find a solution for the community.

If you have photos of the road, or accidents, attach them to the resolution.

Before submitting the resolution, be sure to review it.

Resolutions must: First must be passed by your community council and an official/certified copy must be submitted to the NACC office prior to a date, later determined.

Community Issues (*presented at the General Assembly*)

Resolutions that have the potential to impact most communities. It is possible that the outcome of these resolutions might not immediately impact all communities, but the outcome has the potential to impact most communities.

This impact may be direct or indirect.

Examples may include direct changes to legislation that governs communities, such as The Northern Affairs Act, changes to direct funding to communities, or more indirect changes that might impact communities, such as changes to provincial drainage regulations.

Local or Regional Community Issues (*presented at Regional Meetings*)

Resolutions are those that affect one region or only a small number of communities.

Resolutions will be presented at the August Regional Meetings.

Resolutions at the August Regional Meetings will subsequently be dealt with by the NACC Board of Directors and have the potential to be presented to the General Assembly.

Consideration will be given to whether other organizations are better equipped to deal with the issue(s) raised in these resolutions.



NORTHERN ASSOCIATION OF COMMUNITY COUNCILS

54th Annual General Conference & Tradeshow

Certified Resolution

----- Community Council

Resolution # -----

Moved by: -----

Seconded by: -----

Whereas:

And Whereas:

And Whereas:

Be it resolved:

I certify that the above resolution was passed at the Regular () or Special () meeting of the Community Council held on the th day of 2026.

I certify that the above is a true and correct copy of the month/resolution as it appears in the minutes of the meeting of the Community Council held on the th day of 2026.

Mayor

CAO