



# Northern Association of Community Councils Inc.

**Full Board Meeting**  
**25 – 26 September 2025 at 9:00 a.m.**  
**Canad Inns Destination Centre Fort Garry**

## **Minutes**

### **Present:**

#### **BOARD**

Sheryl Matheson, President  
Eric Olson, Vice President & Eastern Chairperson  
Helgi Einarsson, Eastern Vice-Chairperson  
Reg Simard, Director at Large , Eastern Region  
Walter Becker, Northern Chairperson  
June Chu, Northern Vice-Chairperson  
Leonard Budd, Director at Large , Northern Region  
Harold Fleming, Western Chairperson  
Ken Spence, Western Vice-Chairperson  
Doug Popowich, Director at Large, Western Region

#### **STAFF**

Andrea Kwasnicki, Executive Director  
Nadine Tonn, NHFI Program Manager  
Glaiza Dela Cruz, Administrative Assistant

### **1.0 Call to Order**

The meeting was called to order at 09:05 A.M. by Sheryl Matheson

### **2.0 Approval of Agenda**

Moved by H. Fleming and seconded by E. Olson that the agenda be accepted.

**CARRIED**

### **3.0 Resolutions**

**3.1** Resolution No. 20250925, moved by W. Becker and seconded by L. Budd, states that the Northern Region of NACC, in partnership with MNR, will advocate to Manitoba Hydro for improved services, with NACC and MNR collaborating in the lobbying effort.

**CARRIED**

**3.2** Resolution No. 20250926, moved by: H. Einarsson and seconded by E. Olson, states that the Eastern Region of NACC, in partnership with MNR, will



advocate to Manitoba Hydro for improved services, with NACC and MNR collaborating in the lobbying effort.

**CARRIED**

- 3.3** Resolution No. 20250927, moved by D. Popowich, seconded by E. Olson, states that the Western Region of NACC, in partnership with MNR, will advocate to Manitoba Hydro for improved services, with NACC and MNR collaborating in the lobbying effort.

**CARRIED**

- 3.4** Resolution No. 20250928, moved by D. Popowich, seconded by E. Olson, states that NACC engage in a partnership with MNR to jointly advocate to Manitoba Hydro for enhanced services, working together in their lobbying efforts.

**CARRIED**

#### **4.0 Financials**

- 4.1 Financial Year-To-Date Budget Compare

*No Motion Needed*

- 4.2 Profit/Loss (Income Statement)

*No Motion Needed*

- 4.3 Approval of General Ledger

Moved by E. Olson and seconded by L. Budd

**CARRIED**

- 4.4 Approval of Cheque Detail

*No Motion Needed*

- 4.5 Approval of Visa Reconciliation

Moved by J. Chu and seconded by L. Budd

**CARRIED**

#### **5.0 Staff Report**

- 5.1 Executive Director Report      Andrea Kwasnicki

- 5.2 NHFI Program Coordinator      Nadine Tonn

#### **6.0 Reports – Regional Chairs**

- 6.1 Northern Region

6.1.1 President, Sheryl Matheson

6.1.2 Northern Chairperson, Walter Becker

6.1.3 Northern Vice-Chairperson, June Chu

6.1.4 Director at Large , Northern Region, Leonard Budd

- 6.2 Eastern Region

6.2.1 Vice President/Eastern Chairperson, Eric Olson



- 6.2.1 Eastern Vice-Chairperson, Helgi Einarsson
- 6.2.2 Director at Large, Eastern Region, Reginald Simard
- 6.3 Western Region
  - 6.3.1 Western Chairperson, Harold Fleming
  - 6.3.2 Western Vice-Chairperson, Ken Spence
  - 6.3.3 Director at Large, Western Region, Doug Popowich (*report attached*)

## **7.0 Unfinished Business/General Orders**

### **7.1 Board Orientation Manual**

Each board members have signed the Non-disclosure/Confidentiality Agreement, Director's Declaration and Respectful Agreement. S. Matheson and D. Popowich have not signed yet, or a signed copy still needs to be provided.

### **7.2 Strategic Plan & Survey**

- The Board reviewed the online board reporting sections to become familiar with the process, and discussed the Strategic Plan survey, providing ratings for each question

- Survey was sent to the communities via google form and email for their input.

**ACTION:** A. Kwasnicki and G. Dela Cruz to remind and follow up with the communities.

- G. Dela Cruz to create a step-by-step process on how to access and fill-out the form online. (<https://naccmanitoba.com/about/board-directors>)

- A. Kwasnicki is to develop a three-year strategic plan.

### **7.3 Guidelines for Sending Documents to the Board and Executive Members**

All documents for the board and executive members must be emailed in PDF format, without using OneDrive links that have limited access or need permission to open.

### **7.4 NACC Website Updates**

- A. Kwasnicki and G. Dela Cruz should focus on reviewing, updating, and completing all pending updates on the website and Facebook, while ensuring regular activity to improve NACC's social media visibility.

- The launch of the NACC websites has been rescheduled from 2nd October to 16th October.

### **7.5 NACC New Business Card Designs**

**ACTION:** G. Dela Cruz G will work on designing a new business card



7.5 **NACC QuickBooks Transition Completed**

-NACC fully transitioned the QuickBooks from the third-party bookkeeper back to NACC. NACC to compensate Mallory for the trainings provided to G. Dela Cruz

7.6 **MNR**

Paul Doolan and Kevin McPike joined the meeting. Paul provided presentation and highlights support.

7.7 **Regional Meeting**

Executive Board members discussed on arrangements of Regional Meetings

7.8 **Minutes from the 53<sup>rd</sup> Annual General Conference**

To be finalized and approved by the Board before being uploaded to the website.

7.9 **Core Funding**

**ACTION:** Andrea K. is working on the second installment of core funding, with a target date of October 21st.

7.10 **Ministerial Meetings**

**ACTION:** A. Kwasknicki is to coordinate with the executives to prepare responses, determine the appropriate ministerial meetings, and draft communications to the ministers specifying the meeting locations and participants

7.11 **NACC Annual Luncheon**

Executive Board members discussed on arrangements of upcoming NACC Annual Luncheon and the extension of invitation to Ministers, MNR and President David Chartrand

7.12 **NACC New Office Location**

**ACTION:** A. Kwasknicki is to complete the office rent negotiations with MMF and arrange an office tour for the Executives.

**8.0 New Business/Opportunities**

8.1 NHFI Programs

The Board emphasized the value of collaborating with NHFI and having members regularly engage with NHFI to enhance involvement, reinforce the NHFI program, and adopt a more hands-on role.



- 8.2 A resolution that the Northern, Eastern, and Western Regions of NACC, alongside MNR, will work to advocate for better services from Manitoba Hydro, with NACC and MNR participating in the lobbying initiative.  
(Resolution Nos. 20250925, 20250926, 20250927 and 20250928)
- 8.3 H. Fleming was interviewed by CBC News about the Federal Government's newly released information on changes to Canada Post services and their potential effects on the community.

## **9.0 Next Meeting**

Next Board meeting is scheduled for December 4-5th, 2025.

## **10.0 Adjournment**

Meeting adjourned at 4:30 P.M.